



BIHAR EDUCATION PROJECT COUNCIL

Shiksha Bhawan, Bihar Rashtra Bhasha Parishad Campus,
Saidpur, Patna – 800 004

(Ph.: 2557152, 2557163 Fax : 2557190 e-mail:bsppac@gmail.com)

Tender Notice Inviting Quotation for Purchase of Computer System & Printer

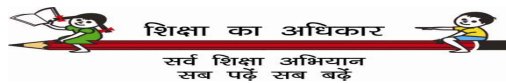
Bihar Education Project Council, Patna invites sealed quotations from reputed Companies / supply agencies for procurement of Computer System & Printer (Branded) for its state level. The interested Company/ Supplier/Agency may submit their technical and financial bid documents in prescribed format in separate sealed cover. Details of Specification of Computer System & estimated quantities are as follows:-

Sl. No	Name of Item	Specifications	Quantity
01	Computer Desktop		08
02	Network Printer		01
03	Printer with Scan & Copy		04
04	Computer Laptop		01
05	Projector		01
06	UPS		08

Intending eligible bidders may obtain Bid document free of cost, from the office of the Chief Accounts Officer, BEPC., Patna on any working day between 10.00 AM to 3.00 PM up to 24th January,2014. The bid document may also be downloaded from our web-site <http://www.bepcssa.in>. Bidders shall have to deposit Earnest Money Deposit of Rs.10,000/- (Rupees Ten thousand only) as Bid security in the form of Demand Draft obtained from any Nationalised Bank, in favour of Bihar Education Project Council, SSA, Payable at Patna. along with the bid document.

Technical & Financial documents sealed in separate covers and marked with Technical/Financial must be delivered to the Chief Accounts Officer, upto 25.01.2014 till 2.00 PM. All sealed quotations received till then will be opened on the same day before the bidder or their representative who wish to be present, in the office at 3.00 P.M.

State Project Director



CHECK LIST FOR BIDDERS / APPLICANTS

1. The Bidder should ensure that all documents and papers submitted in this BID are fully authenticated by the authorized signatory under his signature with official seal wherever applicable.
2. The following documents form part of the BID and should be submitted with BID:

Sl. No	Documents to be submitted	Documents Submitted	
1.	All pages of this BID document should be duly signed by the authorized signatory as a token of acceptance of all terms and conditions by the bidder. Any other document submitted by the bidder should also be signed by the authorized signatory.	Y/ N	Page No. at which Document Attached
2.	Statement indicating experience of supplying such items & working with Govt. Ministries/ Departments/PSUs, etc		
3.	General Power of attorney in favour of the signatory signing the BID documents. It is not required in case of proprietary firm if the proprietor himself signs the documents.		
4.	Attested copy of Article or Memorandum of Association or partnership deed or proprietorship registration as the case may be.		
5.	Attested copy of VAT/CST/Service TAX Registration number, if applicable.		
6.	Attested copy of PAN/Number.		
7.	Attested copy of return for last month/quarter as the case may be submitted towards Central and State Sales Tax/VAT if applicable.		
8.	Attested copies of IT returns for the last three years filed by the agency		
9.	Attested copy Audited Accounts for details of turn over for the year 2010-11, 2011-12 and 2012-13.		
10.	BID security/EMD of Rs.10,000/- to be submitted in the form of demand Draft in favour of BIHAR EDUCATION PROJECT COUNCIL, Payable at PATNA. (Enclosed with Technical Bid)		
11.	Bank Account No. of the Firm with IFS code & Bank Branch Name		
12.	Bid Form		
13.	Financial Bid (Separate envelope)		

Signature of the Bidder

BIHAR EDUCATION PROJECT COUNCIL

**Shiksha Bhawan, Bihar Rashtra Bhasha Parishad Campus, Saidpur,
Patna – 800 004**

TENDER DOCUMENTS FOR PROCUREMENT OF COMPUTER SYSTEM & PRINTERS FOR THE OFFICE OF BIHAR EDUCATION PROJECT COUNCIL, PATNA

01. Sealed tenders are invited from reputed Companies / supply agencies for procurement of Computer System (Branded) for its state level. The interested Company/ Supplier/Agency may submit their technical and financial bid documents in prescribed format in separate sealed cover. Details of Specification of Computer System & estimated quantities are as follows:-

Sl. No	Item	Specifications	Quantity
01	Computer Desktop	Intel core i5 based Desktop	08
		CPU	
		Intel Core i5-3470 or Higher	
		Chipset	
		Intel 77 or better on OEM Mother Board	
		Memory	
		4GB 1066 MHZ DDR3 RAM with 8GB Expandability.	
		Hard Disk Drive	
		500 GB HDD or Higher	
		Monitor	
		47 cm or larger (18.5 inch or larger) TFT/LED Digital Colour Monitor or Higher	
		Keyboard	
		104 Keys	
		Mouse	
		Optical with USB interface	
		Bays	
		03 Nos. or above	
		Ports	
		6USB Ports (with atleast 2 in front), Audio Ports for Microphone and headphone in front	
		Cabinet	
		Mini Tower	
		Optical Drive	
		8X or better DVD Writer	
		Networking Facility	
		10/100/1000 on board integrated Network Port with remote booting facility remote system installation, remote wakeup, out of band management using any standard management software.	
		Operating System	
		Windows 7 or 8 Professional Preloaded , with Media and Documentation and certificate of authenticity.	
		OS Certification	
		Windows 7 OS or Higher	
		Power Management	
		Screen Blanking, Hard Disk and System Idle Mode in Power On, Set up Password , Power Supply SMPS Surge Protected.	
		Preload Software	
		Norton or Mc Afee or ETrust or e-scan or Fore front or trend Micro or PC Tools or Quick Heal Antivirus (latest Version) with 60 days License. (Included in case of Windows 7 only)	
		Warranty	
		Comprehensive onsite warranty 3 Years	
		Others	
		The operating system must be factory preloaded. Under no circumstances the vendor will be allowed to install it. A manufacturer	

			certificate indicating Serial Number of Desktop and Serial Number of preloaded operating system should be submitted for each desktop.	
Sl. No	Item	Specifications		Quantity
02	Printer	Multi functioning Printer (Scanner Copier)		04
		Printer	MFP	
		Speed	14 PPM or Higher	
		Technology	Laser	
		Connectivity	USB	
		Output Type	Black & White	
		Warranty	One Year	
03	Network Printer	Laser Jet		01
		Printer	MFP	
		Speed		
		Processor Speed	Upto 35 PPM or Higher	
		Processor	460 MHz	
		Technology	MIPS	
		Standard Paper Tray	Monochrome Laser	
		Standard Connectivity	2	
		Duplex Print Option	Automatic	
		Connectivity	USB	
		Output Type	Black & White	
		Warranty	Onsite 1 year warranty or more	
04	Laptop			
		Processor	Mobile Inter core i7-2620M,2.7GHz with 4MB L3Cache or higher, Sandy Bridge configuration.	
		Chipset & Motherboard	Intel 6 series or higher chipset on OEM motherboard.	
		Memory	2GB DDR3-1333 RAM expandable upto 8GB	
		HDD	250 GB 5400rpm (min.) SATA with shock absorbers.	
		Display	Touch Screen 12.1 inch (30.73 cm) or above (TFT) active Matrix Display.	
		Resolution	1280X800WXGA or higher	
		Video Controller	Mobile Intel HD Graphics, 128 MB or higher of shared system memory.	
		Wireless Connectivity	Wireless Intel 802.11 b/g/n, Integrated Blue Tooth	
		DVD Writer	Internal/External DVD Writer 8X and Integrated stereo speaker.	
		Key Board	Key board with Touch Pad/Track Poing	
		Expansion Port	2 USB, Ethernet, microphone, Head Phone/Stereo, Docking Connector, Travel Battery, Connector and other standard features.	
		Operating System	Microsoft Windows 7 professional preinstalled & Norton/McAfee/etrust & other software, Antivirus Software latest Version with 3 year license.	
		Power Supply	230V, 50Hz AC Supply with rechargeable Battery Pack, Comprising of LI-ION battery Suitable for approx. 4hrs. Operation complete	

			with battery charger/adaptor.	
		Carry case	To be Provided	
		Weight	Less than 2 KG with DVD Writer	
		Warranty	3 Year on Site. Warranty on Battery will be one year	
05	Digital Projector			01
		Type:	LCD, Portable	
		Resolution Type	XGA (1024X768)	
	Lamp Features:			
		Illumination	3200	
		Contrast Ratio	3000:1	
		Aspect Ratio	4:3	
		Minimum Image Size Generated (Inches)	30	
		Maximum Image Size Generated (Inches)	300	
		Uniformity (Percentage)	85	
		Life of Lamp in Eco Mode (Hours)	7000	
		Audio Features :	Stereo	
		Audio Output (Watts)	One	
		Convenience Features :	Zoom Lens, Lens Shift, Digital Keystone Correction, Remote Control	
		Compatibility:	NTSC/PAL Playback, SECAM	
		Connectivity :	USB Port, HDMI Input, S-Video Input	
	Power Requirement:			
		Total Power Consumption (watts)	273	
		Power Consumption by Projection Lamp (Watts)	210	
		Additional Features:	Wireless presentation from Mobile Device, Network Presentation with Optional Dongle	
		Warranty Period :	At least 1 year	
06	UPS			08
	Output:			
		Output Power Capacity:	540Watts/800VA	
		Max Configurable Power:	540Watts/800VA	
		Nominal Output Voltage:	230V	
		Topology:	Line Interactive	
		Output Connections	(2) IEC 320 C13 (Surge Protection) (4) IEC 320 C 13 (Battery Backup)	
	Input:			
		Nominal Input Voltage	230V	
		Input Frequency	47 - 63 Hz	
		Input Connections	IEC - 320 C14	
		Input Voltage range for main operations	175 - 295V	
		Input Voltage adjustable range for mains Operation	160 - 300V	
	Batteries & Runtime:			
		Batteries Type	Maintenance-Free sealed Lead-Acid battery	

			with suspended electrolyte: leak proof	
		Included Battery Modules	One	
		Typical recharge time	8hour(s)	
	Communication & Management			
		Interface Port(s)	USB	
		Control Panel	LED status display with Online : On Battery : Battery and Overload indicators	
		Audible Alarm	Alarm when on battery : distinctive low battery alarm : configurable delays	
		Warranty Period:	At least 1 year On-Site	

02. Delivery Place :

Bidder will supply and deliver the materials in requisite number at the office of "**Bihar Education Project Council**" Shiksha Bhawan, Bihar Rashtra Bhasha Parishad Campus, Saidpur, Patna – 800 004.

03. Qualification Conditions:

- Bidder should be registered under Bihar Shop & establishment Act. Bidder should be authorized supplier/service provider of the quoted item/work and should submit the relevant documents/certificates.
- Bidder should have experience of supplying such items and will have to furnish details of previous supplies.
- Bidder shall provide all relevant records required i.e. Income Tax Return Certificate/PAN, Commercial Tax Clearance/V.A.T. Certificate and other taxes (whichever applied)

04. Bid Price:

- The contract shall be for a period of One Year
- The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment of any account.
- All duties, taxes and other levies including the transportation expenses are payable by the Supplier/Agencies/Company under the contract and shall be included in total price.
- Each bidder shall submit only one quotation in the format supplied with IFQ. Bidder submitting more than one quotation for the same package will not be entertained. All the columns and requisite information's must be filled in the supplies Format.

05. Submission of Quotations/Bid:

- Each bidder should submit sealed quotations (in two separate part i.e. **Technical (Part – I)** and **Financial (Part – II)** in separate sealed envelopes.
- The following documents will form the Technical part (Part –I) of the bid (Photo copy duly self attested to be compulsorily enclosed)
 - Establishment Registration Certificate
 - Current Return of Income Tax.
 - Commercial Tax Clearance Certificate
 - Certification of authorization of the company.
 - Bid Security as stipulated in the bid document.
 - Details of Work Experience.
- The Financial part (Part – II) of the bid shall consists of only Rate/Price in Performa supplied with the IFQ on the company's /Firm's letter pad. All the column and requisite information must be filled in the prescribed format. Bidder must quote the item wise.

d) Award of contract on the basis of lowest evaluated price for which the bidder must quote the rate per item. Bidder must quote the rate of all items.

06. Performance Security:

- a) 5% of total bid/contract value will have to be deposited as performance security in /form of Bank Guarantee/ Demand Draft in favour of Bihar Education Project Council, payable at Patna by the lowest evaluated responsive bidder before the award of work. The performance security will be refunded only after the expiry of the contract as specified in the bid document/agreement.
- b) The performance security deposit shall be forfeited in case any terms and conditions of the contract/ agreement etc. infringed or the bidder fails to complete the supply in time.

07. Earnest Money Deposit (Deposit) :

Each Bidder will have to submit EMD ` 10,000/- (Rupees Ten thousand) only, in the form of Demand Draft in the name of Bihar Education Project Council payable at Patna.

The EMD shall be forfeited

- a) In case a bidder withdraws its bids after opening of Technical (part – I) and before the validity period of the Bid.
- b) If bidder fails to deposit performance security within specified period as per intimation/ request from BSPP.
- c) If the bidder fails to execute the agreement within specified time as intimated/ requested.

08. Validity Quotation :

Quotation shall remain valid for a period not less than 90 days after the deadline date specified for submission.

09. Evaluation of Quotations:

The purchaser will evaluate and compare quotations determined to be substantially responsive i.e.

- a) Are properly signed;&
- b) Confirm to terms, conditions, specifications and qualifications and qualifications conditions.

10. Award of Contract:

The purchaser will award the contract to the bidder whose quotations has been determined to be substantially responsive, and who has offered the lowest evaluated quoted price.

- 10.1 Notwithstanding the above, the purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of the contract.
- 10.2 The bidder whose bid is accepted will be notified of the award of contract by the purchaser. The terms of the accepted offer shall be incorporated in the supply order. The validity period may be extended by the purchaser by another 15 day in exceptional cases.

11. Other Terms & Conditions :

- (a) Bihar Shiksha Priyोजना Parishad reserves the right to proponed/postponed/cancelled the bid, the bidder will have to abide with the decision.
- (b) Payment shall be made after the supply and submission of bills which will be subject to satisfactory supply (certified by the committee constituted for the purpose). Personnel In Charge will certify the quality and quantity of the items supplied/ work done as per specifications and recommend accordingly the extent of payment.
- (c) No preference will be given to any bidder of class of bidders, either for the price or for other terms and conditions.

(d) Quotation may be submitted on the printed letter head of the bidder in the prescribed format supplied with IFQ.

(e) Successful bidder will have to enter into an agreement with Bihar Education Project Council for timely execution of the Purchase order.

(f) No payment will be made for any damage of goods supplied.

(g) Liquidated damages provisions for damages shall be included in conditions of the contract when delays in delivery of goods, completion of work or failure of the goods or works to meet performance requirements would result in extra cost, or loss of revenue or loss of other benefits to the implementing agency.

You are requested to send your offer during working hours on or before **2.00 PM** of **the 25.01.2014** in the prescribed format (enclosed herewith) in sealed envelopes in form of Technical – (Part – I) and Financial (part – II) bids /quotations to the Chief Accounts Officer, Bihar Education Project Council, Shiksha Bhawan, Bihar Rashtra Bhasha Parishad Campus, Saidpur, Patna – 800 004 . Sealed quotations received till then will be opened in the office on the same day i.e. 25.01.2014 at **3:00 PM** in the presence of bidders or their authorised representatives who desire to be present.

We look forward to receiving your quotations and thank you for your interest in this project.

Purchaser : **Chief Accounts Officer**
Bihar Education Project Council
Shiksha Bhawan, Bihar Rashtra Bhasha
Parishad Campus, Saidpur, Patna – 800 004

BIHAR EDUCATION PROJECT COUNCIL, PATNA
PROFORMA FOR TECHNICAL BID (PART - I)

S.N.	Particulars	To be filled in by the tenderer
1	Name of the Agency	
2	Details of EMD Package No. -	
	(i)Amount	
	(ii)Draft No.	
	(iii) Date	
	(iv)Issuing Bank	
3	Date of establishment of the agency	
4	Detailed office address of the Agency with Office Telephone Number, Fax Number and Mobile Number and name of the contact person	
5	Whether the firm is registered under Company Act, partnership or proprietorship. (Copies of all certificates of registration to be enclosed.)	
6	PAN/TAN Number(copy to be enclosed)	
8	Sales Tax/VAT Registration Number (copy to be enclosed)	
9	Attested copy of return for last month/quarter as the case may be submitted towards Central and State Sales Tax/VAT/Service Tax if applicable. (copy to be enclosed)	
10	Attested copies of IT returns for the last three years filed by the agency	
11	Whether the firm is blacklisted by any Government Department or any criminal case is registered against the firm or its owner/partners anywhere in India. (If no, a certificate is to attached in this regard.)	
12	Attested copy Audited Accounts turn over details for the year 2010-11, 2011-12 and 2012-13.	
13	Experience in dealing with Govt. Departments attach copies of supply orders placed on the agency)	
14	Whether bid document of all pages of the terms and conditions duly signed, in token of acceptance of the same, is attached.	
15	Whether agency profile is attached?	

Place :

Signature of the Bidder

Date:

Office Seal

**FORMAT OF FINANCIAL BID
(Part - II)**

Name of the Firm :

Quotation for purchase of Computer System , Printer & Projector

Sl. No.	Name of Item	Features & Specifications	Brand	Qty.	Rate Per Unit (including VAT)	Amount (in ` .)
01.	Computer Desktop			08		
02	Computer Laptop			01		
03	Network Printer			01		
04	Printer (Print, Scan & Copy)			04		
05	Projector			01		
06	U.P.S.			08		
	Total					

(Total Amount in Rupees only)

1. We agree to supply the above mentioned items in accordance with technical specification for a total contract price of ` (in words Rupees) including taxes, Transportation etc. within five days of the issue of supply order.
2. We also confirm that the normal commercial warrantee/guarantee shall apply to the supplied items.
3. We also agree and abide with the terms and conditions stipulated in the bid document.

(Signature of Bidder with Seal)

Name :

Designation :

Address:

Contact No.:

Date: